

**Northwest Youth Corps/ Twin Rivers Charter School Advisory Board
Meeting Minutes
December 8th, 2020**

Present: Tony Phifer, Dennis Dover, Jay Breslow, Jane Kammerzelt, Jeff Parker, Jeff Orlandini

Meeting called to order at 4:32

1. Minutes from November meeting were unanimously approved with a motion carrier by Dennis and seconded by Tony.

2. Public Comment - one as there were no members of the public present

3. Approve 2021 Meeting Schedule – January 13th meeting was agreed to and the remainder of the meetings dates will be approved at the January meeting so more members can weigh in.

4. 2019 Financial Audit (requirement of 4J for the Charter) – The audit was reviewed by the Board. Even though this was a clean audit, Jeff noted there have been some adjustments for two prior years' due to the change in the fiscal year which were caught this year and are reflected in the notes.

5. “All Students Belong” Policy Creation- this Act was passed by the State of Oregon in response to potentially offensive material in the backgrounds on students' computers when they are on camera in the distance learning environment. The Oregon School Boards Association has provided a framework as guidance institutions to use for communication and grievance procedures. Jay asked the Board to review the TRCS draft Bias Policy when it's done.

6. 2021 TRCS Policy Revision Process Discussion- Jay asked the Board to assist in this process along with students, parents and staff and will get another school's handbook to use as a resource to help with setting this up. In clarifying the Board's role in this process, Jeff indicated it is more to weigh in on policies and procedures, not specific wordsmithing of language.

Jeff discussed the overlap and difference between the TRCS and NYC handbooks. He indicated the TRCS handbook strongly emphasized expectations of students. Jay will highlight the areas he would like the TRCS Board to weigh in on, such as the Equity Statement, Discipline policy and Code of Conduct.

7. Meeting adjourned 5:30 pm.

Respectfully Submitted:

Jane Kammerzelt, Secretary _____ Date _____

Jeff Orlandini, President _____ Date _____