



Internship Announcement
Willamette National Forest
Youth and Community Engagement Coordinator
RESOURCE ASSISTANT PROGRAM
Location: Springfield, Oregon 97477

Please respond by **May 2, 2021**

The Northwest Youth Corps (NYC) in partnership with the Willamette National Forest will be advertising an internship for a Youth and Community Engagement Coordinator. This is a 34-week (approximately 8 month), full-time work experience from approximately June 2021 to January 2021 with an anticipated 1360 hours of service. The Resource Assistant will be responsible for working with the U.S. Forest Service and Northwest Youth Corps to formalize a robust youth and community engagement strategy for the Willamette National Forest, promote equitable outdoor opportunities, participate in community events, coordinate family-friendly field trips, improve cultural relevancy of interpretive programming, create messaging about current forest management issues and evaluate outreach opportunities and approaches.

About the Northwest Youth Corps

Created in 1984, and modeled after the Civilian Conservation Corps of the 1930's, NYC is a non-profit job training and experiential education program for youth and young adults to learn and work in the field of natural resource management. NYC will recruit and hire the selected RA candidate providing personnel and Human Resources (HR) needs during the placement. www.nwyouthcorps.org

About the U.S. Forest Service

The U.S. Forest Service (USFS) mission is to sustain the health, diversity, and productivity of the Nation's forests and grasslands to meet the needs of present and future generations. Established in 1905, the agency works with communities and organizations to conserve and enhance the watersheds, wildlife habitat and wild places across the 193-million-acre National Forest System.

Program Benefits

- NYC will provide the Resource Assistant (RA) a stipend of \$17,000 prorated into monthly payments, along with health care coverage (premium 100% covered by NYC) and workers compensation
- RA will receive \$2,750 in funding for relocation, professional development training, and work-related travel
- RA will receive a housing allowance of \$7,387, prorated into monthly payments
- RA will receive a USFS Direct Hire Authority certificate for Forest Service positions upon completion of 960 hours of service
- RA will receive 53 hours of flexible paid leave

Position Requirements

- Valid state driver's license and ability to operate a motor vehicle.
- Applicants must be U.S. citizens or permanent residents 19 years of age or older. Anyone who meets age and citizenship requirements is encouraged to apply. Preference is given to individuals enrolled in or graduated from institutions of higher education, especially minority-serving institutions.
- Government vehicles are available for work-related travel.
- RA's are responsible for travel to and from duty station.
- Preference is given to individuals who are bilingual (Spanish/English)

Position Summary

The Youth and Community Engagement Coordinator will work with the Willamette National Forest and NYC's management team to identify and attend appropriate community functions and lead environmental education programming that connects diverse communities to public lands. A portion of time may be spent working from the Willamette National Forest Supervisor's Office in Springfield, Oregon, pending reopening as COVID-19 impacts are mitigated – the position will be virtual until the office reopens (potentially Summer 2021). This experience will require evening and weekend work hours attending community meetings and outdoor-related events. The selected candidate will possess strong leadership and independent working skills. Areas of responsibility include:

- Working with the Willamette National Forest and Northwest Youth Corps to promote equitable outdoor opportunities for underrepresented youth and communities.
- Develop new curriculum and interpretive programming, as well as improve the cultural relevancy of existing resources.
- Outreach to underserved/underrepresented communities to highlight current forest management issues related to wilderness permits and fire impacts
- Identify and participate in community events that connect public lands to community interests.
- Coordinate and lead educational and recreational field trips for community members through the Outdoor Ambassadors program.
- Develop strong connections with community groups to increase awareness of opportunities with the Forest Service and Northwest Youth Corps.
- Recruit youth and young adults to participate in Northwest Youth Corps programs & USFS seasonal positions.
- Coordinate and manage the efforts of volunteers and interested community members as needed.
- Precisely and accurately track all accomplishments and other helpful metrics to increase exposure of NYC and the Forest Service.
- Assist in program communications and social media efforts to share program and event stories.
- Respond to questions from the community in a timely manner.
- Collaborate with USFS & NYC personnel and partner organizations to evaluate program/event performance and provide recommendations for improvements.

About the Duty Location

The position is stationed in Springfield, Oregon, a city in [Lane County](#), Oregon. Located in the [Southern Willamette Valley](#), it is within the Eugene-Springfield Metropolitan Area. Separated from Eugene to the west, mainly by Interstate 5, Springfield is the second-most populous city in the metropolitan area after Eugene. Eugene/Springfield is the perfect jumping off point for a plethora of outdoor activities in the Willamette National Forest and Siuslaw National Forest and is less than 90 minutes from the Pacific Coast . More information about Eugene/Springfield, OR can be obtained at: <https://www.eugene-or.gov/>

Application Instructions Below

Application Deadline: Applications will be accepted until **May 2, 2021**

Interviews: Will occur as qualified applications are received.

Type of position: Individual Placement

Service Dates Anticipated start date June 2021

Length of Term: 34 weeks (approximately 8 months)

How to apply:

Please submit a cover letter, resume, and contact information for three professional references and completely fill out the application form found at <http://bit.ly/NYCInternApplicationForm>

Please select “Willamette NF – Youth and Community Engagement Coordinator” when applying.

Additional Information:

If you have questions about the position, please reach Northwest Youth Corps Internship Program Officer Andrew Tagge at andrewt@nwyouthcorps.org or Willamette National Forest Acting Public Affairs Staff Officer Joanie Schmidgall at joan.schmidgall@usda.gov.

NYC COVID-19 Protocols:

Northwest Youth Corps has developed and facilitated industry leading COVID management protocols that are in place to keep our members and staff healthy, and have maintained an excellent safety record. Read our COVID protocols by visiting www.nwyouthcorps.org/m/covid19.

Northwest Youth Corps (NYC) and The U.S. Department of Agriculture (USDA) prohibits discrimination on all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.