



**Twin Rivers Charter School**  
**Northwest Youth Corps- AmeriCorps- Outdoor Educator/Youth**  
**Development Specialist- Field Coordinator**



The Outdoor Educator/Youth Development Specialist AmeriCorps Individual Placement is both highly demanding and highly rewarding serving high school students identified as at risk of academic failure and/or present behavioral challenges. Outdoor Educator/Youth Development Specialists spend most of their time in direct contact with students, either providing direct student instruction in small groups in a classroom setting, providing environmental education in the field, or facilitating conservation-based, service-learning projects.

**Duties and Responsibilities- Essential Functions**

- Assist in the coordination of the field and service work components of an outdoor high school including documentation of work performed.
- Develop project specs and coordinate logistics for field operations
- Function as a conduit to the NYC Operations team to ensure access to necessary tools and equipment
- Develop and maintain protocols for checking out TRCS field equipment
- Aid student learning through small group instruction in the classroom
- Provide individualized attention for struggling high school students
- Lead youth in field education and on service-learning projects
- Facilitate experiential learning in the outdoors
- Act as a role model for youth, manage conflict-resolution
- Attend all AmeriCorps meetings and trainings
- Members are not allowed to engage in any prohibited activities per the Prohibited Activities form
- Transport student teams in 12-passenger busses to field sites
- Knowledge and experience with issues of diversity, equity, and inclusion

**Duties and Responsibilities- Secondary Functions**

- Participate in student conferences, interact with parents, and participate in behavior management planning
- Partner with other organizations and agencies, such as the School garden Project, Bergrenn Experimental Farm, US Forest Service, and Bureau of Land Management.
- Coordinate school projects, such as student council and student appreciation
- Help establish one new school partnership

**Desired Qualifications:**

- Experience teaching and/or leading youth, conservation, reforestation and/or outdoor recreation skills
- Desire for personal challenge and to help youth develop leadership and job skills
- Strong communication skills and a vested interest in community service
- Ability to participate in physical labor

### **Minimum Qualifications:**

- Bachelor's Degree Preferred or commensurate experience in Outdoor Leadership, Youth Development and/or conservation.
- Valid driver's license and a history of responsible driving. Must be 21 years of age to qualify as a Northwest Youth Corps Driver.
- Must provide current photo ID and proof of US Citizenship, US National or Permanent Resident status
- Willingness to undergo and pass required criminal history and sex offender checks

### **Schedule Requirements**

- Full time (40-45 hours a week) with a *minimum* of 675 hours during a 3 month service term from March 15<sup>th</sup>, 2021 to July 16<sup>th</sup>, 2021. Exact dates are subject to slight change due to snow days and other unforeseen challenges in the calendar.\*\*
- Service hours are generally Mon-Fri, 8-4:30pm, with occasional night and weekend hours.

### **Program Benefits**

- \$7,268.96 living allowance over the course of 3 months dispersed on a monthly basis.
- Training, loan forbearance, interest accrual relief
- \$2,360 education award (upon successful completion of service term and all program requirements)
- The living allowance and education award are taxable
- Members are responsible for providing housing, food, work clothing, and a pair of 8 inch tall leather work boots

\*\*Due to the unknown elements of Covid-19 and the potential disruptions to the school calendar duties and responsibilities are subject to change based on the needs of the school and our community, up to and including termination of the service term. We will address all questions about this during the interview process.

AmeriCorps and Northwest Youth Corps are Equal Opportunity Employers. AmeriCorps members have the right to reasonable accommodation and accessibility for a disability.

*In accordance with 45CFR 2520.65, AmeriCorps members may not perform prohibited service activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in the activities. Prohibited service activities are outlined in the Service Agreement and AmeriCorps member manual.*

For specific information about the Twin Rivers Charter School or the Outdoor Educator/Youth Development Specialist position please contact the principal

Jay Breslow [jaybreslow@twinriverscharter.org](mailto:jaybreslow@twinriverscharter.org). or 541-543-6299

**How to apply:** Please submit a cover letter, resume, and contact information for three professional references and completely fill out the application form found at <http://bit.ly/NYCInternApplicationForm>

Please select “Twin Rivers Charter School – Field Coordinator” when applying.