



Internship Announcement

Malheur National Forest

Special Uses Resource Assistant

Please Respond By **January 10, 2020**

Location: John Day, OR, 97845

The Northwest Youth Corps (NYC) in partnership with the Malheur National Forest will be advertising a **Special Uses Resources Assistant (RA)**. This is a 9 month, full-time work experience from approximately mid-February to mid-November 2020. Created in 1984, and modeled after the Civilian Conservation Corps of the 1930's, NYC is a non-profit job training and experiential education program for youth and young adults to learn and work in the field of natural resource management. NYC will recruit and hire the selected RA candidate providing personnel and Human Resources (HR) needs during the placement.

www.nwyouthcorps.org

If you have questions about the Special Uses Resources Assistant Internship, please reach Northwest Youth Corps Internship Coordinator Andrew Tagge, andrewt@nwyouthcorps.org 541-357-8210 or Malheur NF Special Uses Program Manager Roy Walker, roy.walker@fusda.gov, 541-575-3039.

The Position

The Resource Assistance Program is a rigorous, immersive work and learning experience that provides developmental and training opportunities for individuals interested in learning more about Forest Service careers, and allows for meaningful contribution to the agency's mission.

The position will assist United States Forest Service (USFS) staff in the area of lands special use administration. Lands special uses on the Malheur NF include land use such as communication site leases, utility lines, water developments, and irrigation ditches. Specific tasks include documentation in hard files and electronic files, billing support, corresponding with permit holders, database entry and cleanup, inspection and monitoring, creation of authorization documents and becoming knowledgeable in the related directives. As skills progress, the position will be expected to carry simple permits from start to finish.

Program Benefits

- NYC will provide RA a stipend of \$15,517.30, prorated into monthly payments, a \$1,250 relocation, travel, and training allowance, health care coverage, workers compensation, and FICA/Medicare.
- RA will have special Federal Government hiring authority upon completion of 960 hours of service.
- Government shared housing is available.

Position Requirements

- Valid state driver's license and ability to operate a motor vehicle.
- Positive customer service attitude and good work ethic.
- Ability to communicate effectively orally and in writing.
- Strong organizational skills.
- Strong interpersonal skills, being comfortable engaging and talking with the public and permittees.
- Proficient at using a computer as work will involve databases, Microsoft Word, GIS, and other software.
- Self-starter, being able to work independently along with being a team player.
- Able to work in an office setting and field for permit inspection activities, including walking over varied or sometimes rough terrain.

Other Details

- Government vehicles are available for work-related travel.
- RA's are responsible for travel to and from duty station.

About the Malheur National Forest

The Malheur National Forest encompasses 1.7 million acres of wilderness, rangeland, and general forest in the majestic Blue Mountains of eastern Oregon. It sustains a diversity of vegetation ranging from juniper-sagebrush woodlands and bunchgrass grasslands to high elevation alpine forests of sub-alpine fir and white bark pine. Extensive tracts of ponderosa pine, western larch, Douglas-fir, grand fir, and lodge pole forests occur between the juniper/grassland foothills and alpine peaks. Elevations range from 4000 feet to 9038 feet atop Strawberry Mountain. The majority of the Forest lies in Grant and Harney counties, with portions in Baker, Crook, and Malheur counties. U.S. Highway 395 bisects the Forest north-to-south, and U.S. Highway 26 from east-to-west. The Forest has three Ranger Districts: Blue Mountain and Prairie City to the north, and the Emigrant Creek Ranger District on the southern portion of the forest.

About John Day and Nearby Communities

The upper John Day River Valley is home to the majority of the 8000 residents of Grant County. John Day/Canyon City constitutes the primary population "center" (est. Population 2500) and county seat. It is a full service community with a hospital, medical and dental offices, elementary, junior high and high school, restaurants, motels, bed and breakfasts, city swimming pool, and historical museums. There is a county airport with a local flying club, fairgrounds, 4-H opportunities, soccer, baseball, and softball leagues. Prairie City is located 12 miles east of John Day and Mount Vernon is 8 miles west of John Day.

The area offers numerous outdoor recreational opportunities including hunting (elk, deer, upland birds), fishing, hiking, mountain biking/cycling, camping, beautiful scenery, and winter sports such as cross country and back country skiing or snowmobiling. It offers wide open, uncrowded spaces for those seeking peace and solitude.

The closest urban centers include Baker City, Oregon (1 ½ hours northeast); La Grande, Oregon (2 ½ hours northeast); Bend, Oregon (3 hours west); Boise, Idaho (3 hours east); and Pendleton, Oregon (3 hours north).

Additional information on the area can be found at the following sites:

Malheur National Forest website: <https://www.fs.usda.gov/malheur>

City of John Day: <https://www.cityofjohnday.com/>

John Day Chamber of Commerce: <https://www.gcoregonlive.com/>

Blue Mountain Eagle (local weekly newspaper): <http://www.bluemountaineagle.com>

Application Instructions Below

Application Deadline: January 10, 2020

Interviews: Will occur as qualified applications are received.

Type of position: Individual Placement

Service Dates mid-February to mid-November

Length of Term: 190 days

How to apply:

Please submit a cover letter, resume, and three professional references saved in one PDF as LastName_FirstName_SpecialUsesRA.pdf example: Tagge_Andrew_SpecialUsesRA.pdf to the contact listed below. Please specify all duty locations you are applying for within your cover letter and email body when applying (i.e. Columbia River Gorge, Malheur NF, Ochoco NF).

Andrew Tagge – Conservation Internship Coordinator
andrewt@nwyouthcorps.org

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