



**U.S. FOREST SERVICE**

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**United States Department of Agriculture**



## Job Announcement

United States Forest Service – Okanogan-Wenatchee National Forest, Naches, WA

### Architectural Historian Resource Assistant

Please Respond By **April 4, 2021**

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#### Delivering Benefits to a Multicultural Public – Resource Assistant Program

The Northwest Youth Corps (NYC) in partnership with the United States Forest Service (USFS) will be advertising a **Architectural Historian Resource Assistant (RA)**. This is a 40 week full-time work experience from approximately early-May 2021 to mid-February 2022. Created in 1984, and modeled after the Civilian Conservation Corps of the 1930's, NYC is a non-profit job training and experiential education program for youth and young adults to learn and work in the field of natural resource management. NYC will recruit and hire the selected RA candidate providing personnel and Human Resources HR needs during the placement. [www.nwyouthcorps.org](http://www.nwyouthcorps.org)

**Position:** Architectural Historian Resource Assistant

**Interviews:** Will occur as qualified applications are received

**Target start date:** Approximately May 3, 2021

**Duration:** 40 weeks (approximately 9.5 months)

**Status:** Full time

**Duty Location:** Okanogan-Wenatchee National Forest, Naches Ranger District

**Staff Area:** Public Services

*On the Okanogan-Wenatchee National Forest, the Public Services Staff Area coordinates: recreation, heritage, lands, minerals, special uses, youth engagement, conservation education, public involvement, partnerships, and volunteer and service programs.*

#### Overview

The Okanogan-Wenatchee National Forest seeks an Architectural Historian Resource Assistant to work in the Public Services Staff Area in Naches, Washington.

The Okanogan-Wenatchee National Forest encompasses more than 4-million acres in Washington State and stretches north to south from the Canadian border to the Goat Rocks Wilderness – a distance of

about 180 miles. The forest lies east of the Cascade Crest, which defines its western boundary. The eastern edge of the forest extends into the Okanogan highlands, then south along the Okanogan and Columbia Rivers, and then to the Yakima River valley. Because of this wide geographic range, the forest is very diverse – from the high, glaciated alpine peaks along the Cascade Crest and the numerous mountain ranges extending eastward from the crest, through deep, lush valleys of old growth forest, the dry and rugged shrub-steppe country at its eastern edge. Elevations range from below 1,000 ft. to over 9,000 ft.

The duty station is the Naches Ranger District Office in the town of Naches, Washington. Naches is a small agricultural town, with a population of just over 700 people, nestled in a scenic valley at the foothills of the Cascade Mountains. The town is centrally located in the state, with only a two-three hour drive to Seattle, Spokane and Portland.

### **Position Description**

The [Resource Assistant Program](#) is a rigorous and immersive paid internship for individuals interested in Forest Service careers. Resource Assistants (RAs) work with Forest Service staff to complete mission-critical work that demonstrates leadership, critical thinking, and strategic communication. Through direct training, experience, and exposure, RAs gain the tools to launch their natural and cultural resource careers.

Through a partnership with Northwest Youth Corps, the selected applicant will play a key role in supporting and growing the heritage program on the Okanogan-Wenatchee National Forest.

This position will focus on field surveys within developed recreation sites and along trails, as well as within future forest vegetation management areas. Duties include, but are not limited to, the following:

- Contributes to compliance with Section 106 and Section 110 of the National Historic Preservation Act for the Okanogan-Wenatchee National Forest.
- Works on cultural resource projects in the field and lab with supervision and training.
- Conduct pre-field project overviews including researching State and National register files; historic documents, maps and aerial photographs; archaeological reports and Heritage NRM data. Updating Heritage NRM data as appropriate.
- Conduct archaeological field surveys in heavy vegetation areas including pedestrian transects and subsurface probes.
- Update the Heritage NRM database records with current survey results. Update, correct and enter legacy information including locational data (ArcGIS).
- Provides assistance with the compilation of archaeological reconnaissance reports, maps, the submission of Heritage NRM data, updating of Heritage GIS information for the forest GIS database, submission of SHPO related documents within the VCRIS system, and compilation of all necessary data for forest end-of year reports and accomplishment reporting.
- Managing multiple tasks and projects, often with limited supervision.
- Position will support survey activities involving structures under Special Use Permits
- Position will report to the Special Uses administrator

## **Requirements**

- Must have education in Archeology and some field experience is preferred. Education should include a B.A. level courses in archaeology or a closely related field and is preferred at the graduate level. Field experience is preferred but not a requirement of the position. This position will be teamed up with the Forest Archeologist initially, but would be expected to demonstrate the skills to work independently.
- Must be able to work in the field in steep and often uneven terrain and unpredictable weather. This work is often done alone and occasionally is done with other permanent staff. Position is not eligible for overtime, but excess hours can be flexed within pay period. Excess hours are not encouraged.
- Valid state driver's license and ability to operate a motor vehicle by the time of employment. Government vehicles are available for work-related travel but Resource Assistants are responsible for travel to and from duty station.
- Successful completion of a background check.
- Applicants must be U.S. citizens or permanent residents over 19 years old.

## **Program Benefits**

- NYC will provide RA a total stipend of \$20,160 divided across a 40-week term
- The RA will receive health care coverage (premium 100% covered by NYC) and workers compensation
- The RA will be provided a travel and training fund of \$2,760
- The RA will be provided a weekly housing and commuter fund of \$213.40 (\$8,536 total)
- The RA will receive 67 hours of flexible paid leave
- RA will have Direct Hire Authority with the United States Forest Service upon completion of 960 hours of service

## **The Community**

Local recreational opportunities are limitless, with easy access to outdoor recreation on the National Forest, nearby Mount Rainier National Park, and Washington State Fish and Wildlife land. Yakima Valley is well known for its vineyards and wine tours. There are numerous cultural venues including the Sun Dome, Central Washington State Fairgrounds, Capitol Theatre, Yakima Area Arboretum and the Yakima Valley Museum. The Yakima Greenway Foundation maintains ten miles of pathways, three parks, two fishing lakes and four river access landings.

Community Information: <http://www.townofnaches.com/>

## Application Instructions Below

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**Application Deadline:** Applications will be accepted until **April 4, 2021**

**Interviews:** Will occur as qualified applications are received.

**Type of position:** Individual Placement

**Service Dates:** Approximately early-May 2021 to mid-February 2022

**Length of Term:** 40 weeks (approximately 9.5 months)

**How to apply:** Please submit a cover letter, resume, and contact information for three professional references and completely fill out the application form found at <http://bit.ly/NYCIternApplicationForm>

Please select “Okanogan-Wenatchee NF – Architectural Historian Resource Assistant” when applying.

### **Additional Information**

If you have questions about the Architectural Historian Resource Assistant Internship, please reach Northwest Youth Corps Internship Program Officer Andrew Tagge at [andrewt@nwyouthcorps.org](mailto:andrewt@nwyouthcorps.org) or Okanogan-Wenatchee National Forest Special Uses Administrator Lee Ellis at [lee.ellis@usda.gov](mailto:lee.ellis@usda.gov).

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